

**Principal: Hugh Hennebry BSc NPQH**

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# Uckfield College

**Required as soon as possible**

## Cover Supervisor

**Single Status 4/5 - £18,426 to £19,554 (pro rata)**

**27.5 hours per week (term time only)**

**Actual salary equates to £11,872 to £12,599 pa**

We are looking for someone who is enthusiastic, caring and interested in working with students. As a valued member of our support staff Cover Supervisor Team, you would be asked to supervise classes when a teacher is absent, assist with examination invigilation, accompany staff on school trips and complete administrative tasks where appropriate.

This post would suit applicants who are well-organised, self-confident, with good communication and interpersonal skills. A fully comprehensive training programme will be provided for this very interesting post, although experience of working with young people to support their learning would be an advantage.

For further information and a full application pack, please visit our website: [www.uckfield.college](http://www.uckfield.college) or contact our HR Department on extension 1232, email [hr@uckfield.college](mailto:hr@uckfield.college). An electronic application can be returned by e-mail to [hr@uckfield.college](mailto:hr@uckfield.college).

**Applications should be returned to the College as soon as possible or at the latest by 10am on Monday 23rd September 2019. Interviews will take place as soon as possible after this date.**

East Sussex County Council is an authority committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

